

Law and Finance Committee Minutes
April 15, 2015 - 4:00 p.m.

Present: Chairman Wright; Supervisors Collyer, Daly, Sausville, Lewza, Kinowski, Tollisen, Veitch, Jenkins, Wood, Lucia, Martin, and Grattidge; Ryan Moore, Deputy Administrator; Spencer Hellwig, County Administrator; Dominic Gallo, Cool Insuring; Chad Cooke, Sewer District; Keith Manz, Public Works; Brian O'Conor, Auditor; George Martin, D'Arcy Plummer, Treasurer; Sandi Cross, Office for the Aging; Steven Bayle, Probation; Steve Dorsey, County Attorney; Press.

Chairman Wright called the meeting to order and welcomed all in attendance.

On a motion made by Mr. Kinowski, seconded by Mr. Collyer the minutes of the March 11, 2015 meeting were approved unanimously.

EQUALIZATION AND ASSESSMENT

- **Accepting a tender offer on a parcel in the Town of Wilton for \$5,755.86.**
- **Authorizing conveyance of 28 parcels sold at the March auction to successful bidders.**

Mr. Hellwig said the first item is the acceptance of a tender offer for a parcel in the Town of Wilton. The payment represents 2012, 2013 and 2014 delinquent tax years and all penalties and interest.

The second item is authorizing the conveyance of the parcels sold at the March auction. The net profit of the parcels that were sold is approximately \$300,000.

On a motion made by Mr. Collyer, seconded by Mr. Kinowski the above resolutions were approved unanimously.

PERSONNEL AND INSURANCE

- **Authorizing the County's insurance coverages through May 8, 2016 at a cost of \$828,495.68 with an allowance for additional premium expenses not to exceed \$5,000.**
- **Authorizing the Chairman to enter into an agreement with Capital Indemnity Corporation for third party employer liability coverage for workers compensation under the Saratoga County Self-Insurance Plan at a cost not to exceed \$22,235.**

- **Authorizing the Chairman to enter into a renewal agreement with Girvin and Ferlazzo, P.C. at an annual cost of \$10,000 plus hourly charges of \$195 for services in court or other hearings.**

Mr. Hellwig said the first resolution will approve the county's property and casualty insurance for a new one year contract beginning May 8, 2015, and extending the coverages that are currently in place. The total cost represents a 1.9% increase over the expired policies.

The second item is authorizing the renewal of excess liability coverage for Worker's Compensation. Under normal circumstances, when an injury occurs under the Worker's Compensation Law the injured person cannot sue the county. In cases where an individual goes after the manufacturer of a piece of equipment, if they are successful, that manufacturer can then turn around and sue the county. This coverage would cover the costs associated with that type of claim.

The third item is a renewal contract with Girvin and Ferlazzo for labor relations work. The annual cost and hourly rate are unchanged from those approved in the expiring contract.

On a motion made by Mr. Sausville, seconded by Mr. Lewza the above resolutions were approved unanimously.

SOCIAL PROGRAMS

- **Proclaiming May 2015 as "Older Americans Month" in the County of Saratoga.**
- **Authorizing the acceptance of a \$37,267 Balancing Incentive Program (BIP) Caregiver Support Program Grant and the execution of an agreement with Home Helpers & Direct Link, Inc. to provide caregiver support services to be funded by said grant, and amending the budget in relation thereto.**

Mr. Hellwig said the first item is an annual resolution that honors Senior's as well as volunteers family members, and professionals that are involved in serving that population.

The second item will authorize the acceptance of a balancing incentives program grant. This is a federal initiative which authorizes grants to increase the non-institutional options for Senior's and allows them to stay in their homes. The services that are covered under this grant will be used to further that goal.

On a motion made by Mr. Collyer, seconded by Mr. Kinowski the above resolutions were approved unanimously.

PUBLIC HEALTH

- **Authorizing the execution of an inter-municipal agreement with Rensselaer, Warren, Washington and Schenectady Counties detailing the operation of a Mobile Mental Health Crisis Team for Adults.**
- **Authorizing the execution of an inter-municipal agreement with Warren and Washington Counties detailing the operation of a Mobile Mental Health Crisis Team for children.**

Mr. Hellwig said both resolutions are to allow Saratoga County Public Health Nursing to participate in the mobile health crisis team to assist individuals that may be experiencing or are at risk of becoming a danger to themselves or others. It will provide for treatment once they are identified as possessing those attributes. The grants for both adults and children were applied for and awarded to Rensselaer County and Warren County. In order for the county to take advantage of the funding and implement the plan within the borders, approval from the Board of Supervisors needs to take place in order to enter into inter-municipal agreements.

On a motion made by Mr. Kinowski, seconded by Mr. Sausville the above resolutions were approved unanimously.

PUBLIC SAFETY

- **Authorizing the Chairman to accept a \$35,600 Domestic Violence Prosecution Grant from the New York State Division of Criminal Justice Services.**
- **Approving the County's Alternatives to Incarceration Performance Based Services Plan and authorizing acceptance of state grants in the amounts of \$10,128 for the Community Work Order Program and \$16,827 for the Pre-Trial Services Program for the period beginning July 1, 2015 and ending June 30, 2016.**

Mr. Hellwig said the first item is annual funding received from the NYS Division of Criminal Justice Services which offsets the costs associated with the prosecution of Domestic Violence cases.

The second item is funding to cover a portion of the costs related to the two Alternative to Incarceration Programs which the county runs. One is through Employment and Training as the Community Work Order Program and the second one is a Pre-Trial Release Program run by the Probation Department.

On a motion made by Mr. Lewza, seconded by Mr. Collyer the above resolutions were approved unanimously.

PUBLIC WORKS

- **Rescinding Resolution 40 of 2015, authorizing the implementation and funding in the first instance of 100% of the federal aid and state "Marchiselli" program aid eligible costs of a transportation federal aid project for the CR 45 (Northline Road) Bridge over the Kayaderosseras Creek in the Town of Malta, and amending the budget in relation thereto.**

Mr. Hellwig said in February 2015 the Board of Supervisors adopted a resolution that authorizes a Marchiselli funded capital project in the amount of \$1,034,269 for the rehabilitation of the county Rt. 45 bridge, and the Northline Road Bridge. After the resolution was adopted when the bids were actually received, the lowest bid came in higher than the amount that was authorized by the resolution. This resolution will rescind the initial resolution and substitute or replace the figures with the new numbers for the contract that will be awarded. The Marchiselli grants are 80% federal, 15% state and 5% local. The county's cost will be an increase of approximately \$4,000 over what was originally budgeted, which is available within the 2015 budget.

On a motion made by Mr. Sausville, seconded by Lewza the above resolution was approved unanimously.

LAW AND FINANCE

- **Authorizing an amendment in the amount of \$252,299.81 to the construction agreement with Insituform Technologies, Inc. for Phase V of the Saratoga County Sewer District's Interceptor Relining project to cover costs related to the relining of additional pipe sections.**

Mr. Hellwig said in the course of completing phase five of the inceptor line or relining, the vendor located approximately 1,000 feet of the line that had steel rebar exposed and was in poor condition. This resolution is a request to amend the original contract with Insituform to allow them, in addition to the work that was being done, to add the 1,000 ft. of interceptor line to the project. The quote for the additional work is \$252,299.81.

On a motion made by Mr. Collyer, seconded by Mr. Kinowski the above resolution was approved unanimously.

- **Authorizing the Chairman to enter into an agreement with GHD Consulting Services, Inc. for engineering services related to the replacement of Bar Screens No. 1 and 2 at the sewage treatment plant in an amount not to exceed \$89,000.**

Mr. Hellwig said the above resolution will authorize the engineering contract for the planned replacement of two bar screens at the treatment facility. There were six proposals which were reviewed by the district that used the best value methodology. Based on that methodology and scoring system this is the vendor that was selected. They were not the lowest bidder, but the second lowest bidder.

On a motion made by Mr. Kinowski, seconded by Mr. Sausville the above resolution was approved unanimously.

- **Requesting the enactment of S.4547/A.6909 to amend Tax Law §1202-g to revise the manner in which the Board of Supervisors allocates room occupancy tax revenues and to revise the membership composition of the committee appointed by the Board of Supervisors on room occupancy tax matters.**

Mr. Hellwig said in February the Board of Supervisors initiated the process for getting this legislation introduced and brought to the State. Senator Marchione and Assemblywomen Woerner have introduced bills in their respective houses, and at this point a resolution needs to be enacted by the Board of Supervisors to revise the initial approval in order to place a bill number.

On a motion made by Mr. Sausville, seconded by Mr. Kinowski the above resolution was approved unanimously.

Mr. Hellwig gave a brief overview of the quarterly report stating that the county finished last year with approximately \$19.6 million in fund balance, which was an increase of approximately \$1.5 million over what the year started with.

On a motion made by Ms. Daly, seconded by Mr. Tollisen the meeting was adjourned unanimously.

Respectfully submitted,
Chris Sansom